

**Cayuga County Convention & Visitors Bureau**  
Board of Directors Meeting Minutes from June 4, 2024  
Annual Meeting  
10-10 BBQ, Adams St. Moravia NY

**Present:** Erin Katzker, Sallee Ten Eyck, Erin McElhinney, Andrea Seamans, Kirsten Gosch, Jenny Haines, Kristen Lunkenheimer-Slocum, Amber Gansert-Dagnesi, Mike Riley, Kate Pelkey, Jacob Hamilton, and Laura Hahn

**Staff:** Karen Kuhl, Claire Dunlap, Ash Murray, Lynne Sweet

**Arrived After Meeting:** Kate Grindstaff, Kari Terwilliger

**Absent:** Chuck Mason

**Excused:** Melody Smith Johnson, Sara Douglass, Amanda Hennessey, Ahna Wilson, Brian DiBernardo  
Doug Dello Stritto, Aileen McNabb-Coleman, Nancy Gable

**Presiding Officer:** E. Katzker

**Secretary:** E. McElhinney

**The meeting was called to order at 3:11 p.m. by E. Katzker**

**I. Approval of April 2024 BOD Minutes**

No corrections.

**A motion to approve the April minutes was made by A. Seamans, seconded by K. Lunkenheimer-Slocum**

**All were in favor, and the motion was approved.**

**II. Treasurer's Report (K. Kuhl)**

All finances are going as expected, no surprises.

**A motion to approve the Treasurer's Report was made by E. McElhinney, seconded by J. Haines**

**All were in favor, and the motion was approved.**

**III. Committee Reports**

- a) **Executive (E. Katzker):** Nothing to report.
- b) **Education (K. Gosch):** Nothing to report.
- c) **Advocacy & Outreach (K. Grindstaff):** Nothing to report.
- d) **Audit & Finance (S. Ten Eyck):** Nothing to report.
- e) **Planning: (J. Haines):** Nothing to report.  
The planning committee reviewed the plans of all other committees.
- f) **Human Resources (A. Seamans):** Nothing to report.
- g) **Conflict of Interest (E. McElhinney):** Nothing to report.

**A motion to approve the Committee Reports was made by A. Seamans, seconded by K. Lunkenheimer-Slocum. All were in favor, and the motion was approved.**

**IV. Group Sales and Marketing, Public Relations, and Executive Director Report:**

All reports were sent via email on Friday, June 1, 2024. All agreed they had reviewed it, there were no questions.

**A motion to approve Public Relations, Group Sales and Marketing, and the Executive Director's Report was made by K. Gosch, seconded by E. McElhinney. All were in favor, and the motion was approved.**

**A motion was made to cancel the July 2024 meeting due to the holiday by M. Riley, seconded by K. Lunkenheimer-Slocum. All were in favor, and the motion was approved.**

**A motion to adjourn was made by K Pelkey, seconded by K. Gosch at 3:15 p.m. All were in favor.**

**The meeting was followed by appreciation of outgoing board members:**

S. TenEyck, K. Grindstaff, N. Gable and C. Mason, A. Seamans

**C. Dunlap presented awards for accessibility:**

- a. Union Springs – ADA accessible kayak launch
- b. DEC – ADA accessible boardwalk and waterfall viewing platform
- c. Cayuga Museum – Creative Explorers & Quiet hours

**Approved by E. McElhinney,**

**Recorded by Lynne Sweet**